

**FINAL MINUTES
SAN FRANCISCO SECTION COUNCIL MEETING**

TUESDAY October 1, 2002 at 5:30PM at

**NASA Ames Research Center
Building 210 Conference Room 115
Moffett Field, CA. 94035-1000
Dial in Phone (650) 604-3391**

In attendance:

✓ Seth Kurasaki	✓ Norm Begrun	✓ Katrina Thompson (Dial-in)
✓ Fanny Zuniga	Larry Chien	✓ Corky Lakin (Dial-in)
Roger Martinez	Prasad Gogineni	Bruno Geffrion
✓ Rick Kwan	Todd Farley	Eric Mueller
Gano Chatterji	Steve Jaeger	Juanita Ryan
Matt Jardin		

Old Business

- Approve minutes from previous meeting.

New Business

Chairman's Report

- SVEC met on September 26 to vote AIAA into SVEC membership. Juanita will remain POC for the SVEC. Gano to chair the SVEC banquet committee. AIAA acceptance into SVEC membership was unanimous. Gano will chair SVEC February Dinner Banquet.
- Report on Oakland North Field Historic Site dedication ceremony September 29, 2002.
- Cat III funds for Oakland Dinner Meeting and Historic Site.
- 2002 – 2003 Program Calendar sent to Bruce Wilson
- Next RAC Meeting on Saturday, 18 or 25 January, 2003 in Phoenix, AZ. Final date TBD.
- Joe Morano monthly report
- Gano status of application for Region VI Director's position.
- AIAA Technical Committee Nominations Open (added). Applications for these positions.
- Ola Martin September 2002 Mind Jogger. *Sent out to Council 10/2/02*
- Prasad on vacation 10/4 – 11/01. *Fanny will cover for Prasad in his absence*
- Invitation to Bruce Storms to October dinner meeting to get Engineer of the Year Award. *Fanny will ask Bruce Storms since he is in her Branch.*
- Section Awards
 - 1) Outstanding Section - Second Place (Seth?)
 - 2) Career Enhancement Award - First Place (Prasad)
 - 3) Communications Award - First Place (Rick Kwan)
 - 4) Membership Award - Third Place (Gano)
 - 5) Precollege Award - First Place (Juanita)
 - 6) Public Policy - First Place (Todd Farley)
 - 7) Young Professional - Second Place (Eric Mueller)The persons named after each award must be in Reno in January 2003 to receive the award.
- Comments on possible areas for Section and/or Council improvement provided last month
 - Improving Press relations. May need some kind of Public Affairs person to cover this area. *Prasad would like to see the Section in the Aerospace magazine.*
 - More involvement by Student Branches *Hopefully we can accomplish this with the Interview Project*
 - Fundraising
 - Membership

- Sponsor – Century of Flight 2003 *Plan is to interview Fellows and Associate Fellows and transfer to DVD. Ames Jack Boyd is receptive to participation and Leslye Mogford is receptive to participating in the project.*
- Galileo Memorial Scholarship database.

Vice-Chairman's Report

Fanny to submit plan in April for the December banquet.

Treasurer's Report

- Statement Ending September 30, 2002.
- *Cat I monies arrive in October. Additional funds will be obtained due to Section awards. Essay contest awards come out of Pre-College budget.*

Programs Committee

- 26 September (Oakland Airport)–September Dinner Meeting at Oakland Airport. *Todd was presented with the AIAA Special Service Citation for his work in the Grassroots Program and the Oakland Airport Historic Site dedication.*
- 24 October (Wyndham Gardens) – Larry Rinek, Convair B-58 Hustler: World's first Supersonic Bomber
- 5 December (Wyndham Gardens). Tom Borden, SLAC, Gamma Ray Large Area Space Telescope
- 23 January (Wyndham Gardens) – Dan Dugan, Tilt Rotor Airplanes
- (tent.) 21 February (SVEC location) –SVEC dinner.
- (tent.) 27 March (Wyndham Gardens) – Tom McGrath, VP THAAD Missile Program LMSSC
- (Confirmed) 24 April (Wyndham Gardens) – Kevin James, Wind Tunnels.
- 22 May (Wyndham Gardens) – “When will we discover the Extraterrestrials,” Dr. Seth Shostak, SETI.
- (tent.) 26 June (Wyndham Gardens, Hiller Museum, elsewhere?)– Honors and Awards Dinner Meeting. An appropriate AIAA Distinguished Speaker needs to be determined and finalized? *Margaret Ringenberg will be submitted by Seth for the June dinner meeting. John Swihart and/or another name will be submitted if we cannot get Margaret Ringenberg.*
- (tent.) 24 July (Wyndham Gardens) – Norm Begrun on Voyager, Apollo, and Viking findings? This is the month when we award the 7th and 8th grade Essay Contest winners.
- Prasad will set up a lunch meeting with Paul Kostek as the guest speaker.

Technical Activities Committee

(No Report)

Newsletter Committee

Newsletter was sent out and we are sending it only to San Francisco membership. The Sacramento members who were receiving the newsletter will not be getting one this month per an agreement between Rick Kwan and Dave Fuller. Sacramento will start their newsletter again. Deadline for the November-December Newsletter is towards the end of October. An email from Dave Fuller to attend their October 9th dinner meeting will be sent out to the Section for anyone to attend.

On-line Committee

Updated section council meeting page for new location

Created dinner meeting pages for September and October, updated calendar and past calendar

Created new page for 2001/2002 section awards

Created new page for Oakland ceremony (Rick)

Rick is looking into moving the website to a newer cheaper host.

Public Policy Committee

- *Next Historic Site nomination*

- *Now accepting volunteers to form a Historic Site 2003 working group; if interested, contact Todd now.*
- *Group to develop list of potential nominees, then down select to one*
- *Nomination submittal deadline Dec 1*
- *If nomination selected, working group will plan the Dedication event*
- **CVD**
 - *It's time to start organizing; rally team participants*
- **Grassroots program**
 - *Nothing to report for September*
 - *Road shows to occur in January*
 - *Potential venues:*
 - *Ames (200 AIAA members)*
 - *LMCO (170)*
 - *Loral (50)*
 - *Lawrence Livermore (30)*
 - *Sacramento section*
- **Newsletter articles**
 - *To follow up on the grassroots effort in July*
 - *Oakland post mortem*
 - *To poll members for historic site ideas*

Membership Committee

The October 3 membership is delayed from National. It will be included when we get the information.

Young Professional Committee

- *The next FFMF's will be held on October 4.*

Honors and Awards Committee

- *AIAA Certificates for the Toyon Elementary School kids obtained from Prasad for their table displays for last June's dinner meeting at the Hiller Aviation Museum. These certificates need to be prepared and sent.*

Pre-College Committee

** Working with David Levinson and Michael Wright to update the Discover E website. We will begin soliciting for engineers and teachers very soon.*

** Teacher workshops are confirmed for:*

Oct. 25-26 CSTA, San Francisco In conjunction with the SETI Institute

November 2, Roche Bioscience, Instructors: Juanita Ryan and Julie Shultz

December 7, McClellan AFB, Guest Speaker: Chris McKay

January 8, McClellan AFB, Guest Speaker: Seth Shostak

** Tentatively scheduled:*

March 1, 2003, NASA Ames, AIAA/NASA/ANSMET Teacher/Scientist Symposium (Antarctic Search for Meteorites)

Action items to complete:

** Contact Seth regarding the Toyon student certificates*

** Contact Katrina re PCO website*

** Contact Gano regarding September's SVEC meeting*

Career Enhancement Committee

(No Report)

Evolution of Flight Committee

Equipment needed for the Evolution of Flight Project has been determined by Rick, Request for funding form has been sent in to Kimberly Grant from Seth. Seth is fielding questions from

Kimberly Grant as they are being raised. Rick has been actively discussing the project with NASA Ames and determining various contingency plans in the event we don't get the full funding..

Education Committee

(No Report)

ACTION ITEMS (Line through indicates completed actions. Previously lined through action Items have been deleted since they appear in last month's report)

1. SETH HAS ACTION to complete Galileo Scholarship Policy
- ~~2. RICK HAS ACTION ON General Dailey Leadership Article for newsletter~~
3. Open Posts TO BE FILLED AS POSSIBLE
 - Secretary
 - Membership
 - Education
 - Evolution of Flight Officer
 - Honors and Awards
 - Career Development Officer
4. Seth and Fanny to seek funds for June meeting in October and December dinner 2003 dinner in April before Evolution of Flight funds expires in April 2003.
5. TODD TO PREPARE E-MAIL AND WEB ARTICLES. MAKE PREPARATIONS FOR SEMINAR OF GRASSROOTS APPLICATION.
6. RICK Has action to improve CGI script for taking reservations; "train a young trustworthy Jedi Padawan" in the ways of UNIX systems;
- ~~7. WEBPAGE ON LATEST FFMF NEEDS TO BE UPDATED. WEBSTAFF HAS ACTION.~~
8. REVIEW WORDING OF EDUCATION OFFICER AND PRE COLLEGE OUTREACH OFFICER TO ENSURE THAT THERE IS NO CONFLICT BEFORE GOING TO THE GENERAL MEMBERSHIP FOR AMENDING THE BY-LAWS.
9. ~~Seth to apply for \$1500 in Cat III funds for the Oakland Airport Site dedication. OBE~~
10. Juanita to determine details of SVEC February 2003 dinner.
11. Gano and Steve will set up a training session for the Council on preparing AIAA reports.
12. Seth to have Toyon Elementary School certificates prepared and sent.
13. Todd to make determination of Ames as a possible historic site. The next historic sites nominations are due by end of December, 2002.
14. Action Items for Possible areas for Section and/or Council improvement
- ~~15. Seth to send in Request for Distinguished Speaker for June Dinner Meeting.~~
16. Gano to determine SVEC Banquet Speaker.
17. Prasad to prepare new Mike Honda Leadership article for newsletter.

OTHER BUSINESS

None

Close of Business

Meeting adjourned at 7:00PM

NEXT MEETING TO BE on
November 5, 2002 (Election Day) 5:30 PM at
NASA Ames Research Center
Building 210 Conference Room 115
Moffett Field, CA. 94035-1000
Dial in Phone # (TBD)

Seth Kurasaki
Chair